

**PARK EAST
COMMUNITY DEVELOPMENT DISTRICT**

October 7, 2021 Minutes of Public Hearing, Audit Committee & Regular Meeting

Minutes of the Public Hearing, Audit Committee & Regular Meeting

The Public Hearing, Audit Committee & Regular Meeting of the Board of Supervisors for the Park East Community Development District was held on **Thursday, October 7, 2021 at 2:00 p.m.** at the Offices of Meritus located at 2005 Pan Am Circle, Suite 300, Tampa, FL 33607.

1. CALL TO ORDER

Brian Lamb called the Public Hearing, Audit Committee & Regular Meeting of the Board of Supervisors of the Park East Community Development District to order on **Thursday, October 7, 2021 at 2:35 p.m.**

Board Members Present and Constituting a Quorum:

Nick Dister	Vice-Chair
Steve Luce	Supervisor
Ryan Motko	Supervisor
Alberto Viera	Supervisor

Staff Members Present:

Brian Lamb	District Manager, Meritus
Vanessa Steinerts	District Counsel, Straley Robin Vericker

There were no members of the general public in attendance.

2. PUBLIC COMMENT ON AGENDA ITEMS

There were no public comments on agenda items.

3. RECESS TO PUBLIC HEARING

Mr. Lamb directed the Board to recess to the public hearing.

40 **4. PUBLIC HEARING ON LEVYING SPECIAL ASSESSMENTS**
41 **A. Open Public Hearing on Levying Special Assessments**
42

43 MOTION TO: Open the public hearing.
44 MADE BY: Supervisor Motko
45 SECONDED BY: Supervisor Luce
46 DISCUSSION: None further
47 RESULT: Called to Vote: Motion PASSED
48 4/0 - Motion Passed Unanimously

49
50 **B. Staff Presentations**
51

52 Mr. Lamb went over the resolution with the Board.
53

54 **C. Public Comments**
55

56 There were no public comments.
57

58 **D. Consideration of Resolution 2022-01; Levying Special Assessments**
59

60 The Board reviewed the resolution.
61

62 MOTION TO: Approve Resolution 2022-01.
63 MADE BY: Supervisor Luce
64 SECONDED BY: Supervisor Dister
65 DISCUSSION: None further
66 RESULT: Called to Vote: Motion PASSED
67 4/0 - Motion Passed Unanimously

68
69 **E. Close Public Hearing on Levying Special Assessments**
70

71 The public hearing was closed.
72
73

74 **5. RECESS TO AUDIT COMMITTEE MEETING**
75

76 Mr. Lamb directed the Board to recess to the Audit Committee meeting.
77
78
79

80 **6. AUDIT COMMITTEE MEETING**

81 **A. Open the Audit Committee Meeting**

82
83 The Audit Committee meeting was opened.

84
85 **B. Evaluate and Rank the Audit Proposals**

86 **i. *Grau & Associates***

87 **C. Finalize the Ranking and Consideration of Audit Committee Recommendation**

88
89 The Committee reviewed the audit proposal from Grau & Associates and ranked it number one.

90
91 MOTION TO: Rank Grau & Associates as number one.
92 MADE BY: Supervisor Dister
93 SECONDED BY: Supervisor Motko
94 DISCUSSION: None further
95 RESULT: Called to Vote: Motion PASSED
96 4/0 - Motion Passed Unanimously

97
98 **D. Close the Audit Committee Meeting**

99
100 The Audit Committee meeting was closed.

101
102
103 **7. RETURN AND PROCEED TO REGULAR MEETING**

104
105 Mr. Lamb directed the Board to return and proceed to the regular meeting.

106
107
108 **8. BUSINESS ITEMS**

109 **A. Consideration of Audit Committee Recommendations and Evaluation**

110
111 The Board reviewed the Audit Committee's ranking and recommendation.

112
113 MOTION TO: Move forward with the Audit Committee's ranking
114 and recommendation and authorize staff to negotiate
115 the final contract and terms with Grau & Associates.
116 MADE BY: Supervisor Dister
117 SECONDED BY: Supervisor Motko
118 DISCUSSION: None further
119 RESULT: Called to Vote: Motion PASSED
120 4/0 - Motion Passed Unanimously

123 **B. Consideration of Resolution 2022-02; Setting FY 2022 Meeting Schedule**

124
125 The Board reviewed the resolution and meeting schedule for FY 2022.
126

127	MOTION TO:	Approve Resolution 2022-02.
128	MADE BY:	Supervisor Motko
129	SECONDED BY:	Supervisor Dister
130	DISCUSSION:	None further
131	RESULT:	Called to Vote: Motion PASSED
132		4/0 - Motion Passed Unanimously

133
134 **C. Consideration of Proposal for District Engineering Services**

135 *i. Stantec*

136
137 The Board reviewed the proposal from Stantec for District Engineering services and ranked
138 Stantec as number one.
139

140	MOTION TO:	Rank Stantec as number one and authorize staff to
141		finalize terms of services with Stantec.
142	MADE BY:	Supervisor Dister
143	SECONDED BY:	Supervisor Motko
144	DISCUSSION:	None further
145	RESULT:	Called to Vote: Motion PASSED
146		4/0 - Motion Passed Unanimously

147
148 **D. General Matters of the District**

149
150 There were no additional general matters to discuss.
151
152

153 **9. CONSENT AGENDA ITEMS**

154 **A. Consideration of Special Organizational Meeting Minutes July 1, 2021**

155 **B. Consideration of Landowners Election Minutes August 5, 2021**

156 **C. Consideration of Audit Committee & Regular Meeting Minutes August 5, 2021**

157 **D. Consideration of Public Hearing & Regular Meeting September 2, 2021**

158
159 The Board reviewed the Consent Agenda items.
160

161
162
163
164
165
166
167

MOTION TO:	Approve the Consent Agenda items.
MADE BY:	Supervisor Dister
SECONDED BY:	Supervisor Luce
DISCUSSION:	None further
RESULT:	Called to Vote: Motion PASSED 4/0 - Motion Passed Unanimously

168
169
170
171
172
173

10. VENDOR AND STAFF REPORTS
A. District Counsel
B. District Engineer
C. District Manager

174
175

There were no additional reports from staff.

176
177

178
179

11. SUPERVISOR REQUESTS AND COMMENTS

180
181

There were no supervisor requests or comments.

182
183

12. AUDIENCE COMMENTS

184
185

There were no audience comments.

186
187

188
189

13. ADJOURNMENT

190
191
192
193
194
195

MOTION TO:	Adjourn.
MADE BY:	Supervisor Luce
SECONDED BY:	Supervisor Motko
DISCUSSION:	None further
RESULT:	Called to Vote: Motion PASSED 4/0 - Motion Passed Unanimously

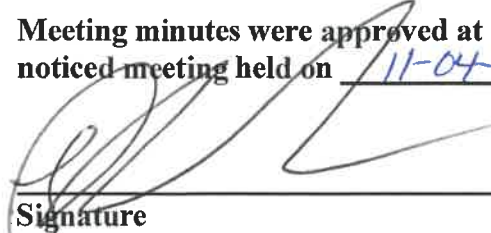
196
197

198 *Please note the entire meeting is available on disc.

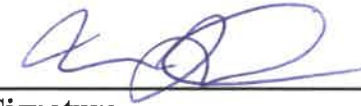
199
200 *These minutes were done in summary format.

201
202 *Each person who decides to appeal any decision made by the Board with respect to any matter
203 considered at the meeting is advised that person may need to ensure that a verbatim record of
204 the proceedings is made, including the testimony and evidence upon which such appeal is to be
205 based.

206
207 Meeting minutes were approved at a meeting by vote of the Board of Supervisors at a publicly
208 noticed meeting held on 11-04-21.


209
210
211
212 
213 Signature
214 Brian Lamb
215 Printed Name

216
217 Title:
218 Secretary
219 Assistant Secretary

210
211
212 
213 Signature
214 NICHOLAS J. DISTER
215 Printed Name

216
217 Title:
218 Chairman
219 Vice Chairman

220
221
222
223
224 Recorded by Records Administrator

225
226
227
228 
229 Signature
230 11/05/21
231 Date

