

# Park East Community Development District

## Board of Supervisors

Carlos de la Ossa, Chairman  
Nick Dister, Vice Chairperson  
Kyle Smith, Assistant Secretary  
Alberto Viera, Assistant Secretary  
Ryan Motko, Assistant Secretary

## District Staff

Jayna Cooper, District Manager  
John Vericker, District Counsel  
Tonja Stewart, District Engineer  
Arturo Gandarilla, Field Manager  
Rollamay Turkoane, District Manager

## Regular Meeting Agenda

Thursday, January 08, 2026 at 2:00 p.m.

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The Regular Meeting of the **Park East Community Development District** will be held **January 08, 2026, at 2:00 p.m. at the Offices of Inframark located at 2005 Pan Am Circle, Suite 300, Tampa, FL 33607.** Please let us know at least 24 hours in advance if you are planning to call into the meeting. Following is the Agenda for the Meeting:

[Join the meeting now](#)

**Meeting ID:** 240 062 334 037 6 **Passcode:** wU2Sy36X

**Dial-in by phone** +1 646-838-1601 **Pin:** 311 963 193#

## THE REGULAR MEETING OF BOARD OF SUPERVISORS

### 1. CALL TO ORDER/ROLL CALL

### 2. PUBLIC COMMENTS

*(Each individual has the opportunity to comment and is limited to three (3) minutes for such comment)*

### 3. BUSINESS ITEMS

### 4. CONSENT AGENDA

- A. Approval of Minutes of the December 08, 2025, Regular Meeting
- B. Consideration of Operation and Maintenance November 2025
- C. Acceptance of the Financials and Approval of the Check Register for November 2025
- D. Ratification of Down to Earth Proposal #134427 (\$5,555.35)
- E. Ratification of Grau & Associates Audit Engagement Letter
- F. Ratification of Easement Encroachment Agreement – 3817 Radiant Mountain Drive
- G. Ratification of Down to Earth Proposal #134433 (\$2,021.85)
- H. Ratification of Salva Tree Cutting Service Proposal #2025-66 (\$2,000.00)

### 5. STAFF REPORTS

- A. District Counsel
- B. District Engineer
- C. District Manager
  - i. Field Inspections Report
  - ii. Aquatics Report

### 6. BOARD OF SUPERVISORS REQUESTS AND COMMENTS

### 7. ADJOURNMENT